

# IN-SERVICE TEACHER TRAINING CERTIFICATE PROGRAM

## Time is Running Out.....REGISTER NOW!!!!

**Important: You must be enrolled by AUGUST 30, 2019!** This program will end new participant enrolment on August 30, 2019. Those enrolled in the program prior to Aug. 31, 2019 will be allowed to complete according to established timeframes.

This is how you Register:

Go to <https://www.stclaircollege.ca/programs/in-service/registrationform.html>

Complete the registration form and click on

**SUBMIT FORM**

The In-Service Teacher Training Certificate Program, offered through St. Clair College, is a practical distance -education program offered to full-time academic staff teaching in Ontario's community colleges which provides a convenient means to access the top salary step for faculty whose current educational credentials prevent them from ever progressing to Step 21. More details can be found on the website: <http://www.stclaircollege.ca/programs/in-service/>

**All full-time faculty are eligible for this program.**

### Financial Benefits of Enrolling

Those faculty, who are currently unable to reach maximum step, can complete the certificate in order to gain access to progression towards the top salary step.

Most faculty will see a long term benefit in increased pension payments by completing the ISTTCP. Moving up the grid by even one step for several years of employment prior to retirement will increase your salary, pensionable earnings, and annual pension. The actual benefit would depend on your circumstances including age at retirement and number of years of service.

College Employer

Council / Conseil  
des employeurs des collèges

**ST. CLAIR**  
COLLEGE

**OPSEU**  
**SEFPO**

Contact Tina DeMers at the In-Service Teacher Training Program Office by:

Email: [inservice@stclaircollege.ca](mailto:inservice@stclaircollege.ca) Phone: 1-888-643-3360 or (519) 972-2727 Ext. 4507

A complete fee schedule can be found at <http://www.stclaircollege.ca/programs/in-service/fees.html>